



# Public Document Pack

## Cambridge City Council

### LICENSING SUB-COMMITTEE

**To:** Councillors McGovern, Saunders and Stuart

*Despatched: Friday, 26 November 2010*

**Date:** Monday, 6 December 2010

**Time:** 10.00 am

**Venue:** Committee Room 1 & 2 - Guildhall

**Contact:** Martin Whelan

**Direct Dial:** 01223 457012

### AGENDA

- 1 TO APPOINT A CHAIR FOR THE MEETING
- 2 DECLARATIONS OF INTEREST
- 3 LICENSING SUB-COMMITTEE PROCEDURE
- 4 APPLICATION FOR A NEW PREMISES LICENCE : STICKYBEAKS CAFE LTD, 42 HOBSON STREET, CAMBRIDGE (*Pages 1 - 34*)

## ***Information for the public***

### **Public attendance**

You are welcome to attend this meeting as an observer, although it will be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

Filming, recording and photography at council meetings is allowed subject to certain restrictions and prior agreement from the chair of the meeting.

Requests to film, record or photograph, whether from a media organisation or a member of the public, must be made to the democratic services manager at least three working days before the meeting.

### ***Fire Alarm***

*In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.*

## Licensing Act 2003 - Licensing Sub-Committee: Hearings Procedure

### Preliminary Matters

1. **The Chair** will commence the hearing by introducing him/herself, the other two members of the Sub-Committee and the officers present.
2. **The Chair** will ask the applicant(s)/the responsible authorities/the interested parties present, and their representatives (if applicable), to introduce themselves and identify their interest in the proceedings.

### Failure of a party to attend the hearing

3. If a party has informed the licensing authority that he/she does not intend to attend or be represented at a hearing, the hearing may proceed in his/her absence.
4. If a party who has not so indicated fails to attend or be represented at a hearing, the Sub-Committee may –
  - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
5. Where the Sub-Committee holds the hearing in the absence of a party, the Sub-Committee will consider at the hearing the application, representations or notice made by that party.
6. **The Chair** will explain the procedure to be followed at the hearing and will confirm whether the Sub-Committee must reach its decision at the end of the hearing or within 5 working days of the hearing, depending on the application being heard.
7. **The Clerk to the Sub-Committee** will indicate whether any party has requested permission for any other person(s) (other than his/her representative) to appear at the hearing to assist the Sub-Committee in relation to the application, representations or notice of the party making the request. The Sub-Committee will decide whether to grant permission to allow any other person(s) to appear at the hearing on behalf of the party; such permission will not be unreasonably withheld.
8. **The Clerk to the Sub-Committee** will ask whether any party is seeking to introduce any document(s) or other information not previously disclosed to all the other parties to the hearing and the licensing authority. If all the other parties consent, the previously undisclosed document(s) or other information can be produced by a party in support of their application, representations or notice (as applicable).
9. The hearing will take the form of a discussion led by the Chair of the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers that cross-examination is required to consider the representations, application or notice as the case may require.
10. The Sub-Committee will consider any requests to permit cross-examination on

a case-by-case basis. When permission is given to one party, it will also normally be extended to all other parties.

11. The Sub-Committee will decide the equal maximum period of time that each party will have to present their case.

## **The Hearing**

12. *The Licensing Officer will present the report to the Sub-Committee.*

13. Members may ask any relevant questions of the Licensing Officer.

14. *The applicant, or the party who has initiated the hearing, will present their case first.*

15. The party shall be entitled to:

(a) give further information in support of their application, representations or notice (as applicable) in response to a specific request by the licensing authority prior to the hearing;

(b) question any other party (if permission has been given by the Sub-Committee);

(c) address the Sub-Committee.

16. If the Police are a party to the hearing, they will present their case. The Police have the rights listed in paragraph 15 (a) – (c) above.

17. If any other “responsible authority” are a party to the hearing, they will present their case in turn after the Police and have the rights listed in paragraph 15 (a) – (c) above.

18. Any other interested parties will then present their case in turn and have the rights listed in paragraph 15 (a) – (c) above.

19. Members of the Sub-Committee may ask questions of the/each party or any other person permitted to appear at the hearing in support of the party.

20. **The Chair** will invite the applicant, or the party who has initiated the hearing, and any parties making representations, to briefly summarise their points if they wish.

21. **The Chair** will ask the applicant, or the party who has initiated the hearing, and all parties making representations, that they are satisfied that they have said all they wish to.

## **The Decision**

22. In considering any representations or notice made by a party, the Sub-Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.

23. In reaching its decision, the Sub-Committee will disregard any information given by a party, or any person who has been permitted to appear at the hearing, which is not relevant to –

(a) the application, representations or notice (as applicable) or in the case of another person, the application, representations or notice of the party

requesting their appearance, and

(b) the promotion of the licensing objectives or, in relation to a hearing to consider a notice given by the Police, the crime prevention objective.

24. The Sub-Committee may consider its decision in private and may move into private session where it considers that the public interest in so doing outweighs the public interest in that part of the hearing taking place in public. If the Sub-Committee do move into private session then all the parties and their representatives, any other person permitted to appear at the hearing, officers, the public and the press will be asked to leave the room whilst the decision is made.

**The Chair** will tell those present at the meeting the decision taken by the Sub-Committee and the reasons for the decision.

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# Agenda Item 4

Agenda Item

## CAMBRIDGE CITY COUNCIL

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REPORT OF: The Licensing Manager

TO: Licensing Sub-Committee 6<sup>th</sup> December 2010

APPLICATION: Application for a new Premises licence:  
Stickybeaks Café Ltd, 42 Hobson Street, Cambridge

WARD: Market

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### 1 INTRODUCTION

1.1 To consider and determine this application for a new premises licence for Stickybeaks Café Ltd, 42 Hobson Street, taking into account the representations of the interested party detailed in paragraph 5 and the policy considerations detailed in paragraph 6 of the report.

1.2 Lucy Robinson and Catherine Bolton are seeking a new premises licence for Stickybeaks Café Ltd as follows:

Recorded Music (background only), indoors  
Mon – Sun 07:30 to 22:00

Sale/supply of alcohol (on the premises)  
Mon – Sun 10:00 to 22:00 (but see paragraph 4.1 below)

Hours premises are open  
Mon – Sun 07:30 to 22:00

1.3 A copy of the application and plan is attached at Appendix A.

1.4 The Sub-Committee's decision must be made with a view to promoting one or more of the four licensing objectives, namely:

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

### 2 BACKGROUND

2.1 The applicant describes the premises as a daytime café with emphasis on good quality home cooked food. There will be an open plan kitchen to create a social environment, suitable for cookery demonstrations. The opening times stated in the application are the maximum times. The premises will usually close at 19:00 but the applicants would like the flexibility to open approximately twice a month until 22:00 hours and serve alcohol. There is no history of grant of a premises licence under the Licensing Act 2003. Historical use shows the premises as

being previously used as a shop. There are no planning restrictions on opening hours or sales.

- 2.2 Hobson Street is situated within a cumulative impact area and is therefore subject to a special policy on cumulative impact. The special policy creates a rebuttable presumption that applications within cumulative impact areas for new premises licences will normally be refused if relevant representations are received about the cumulative impact on the licensing objectives, unless the applicant can demonstrate why the operation of the premises involved will not add to the cumulative impact already being experienced. Applicants will need to address the special policy issues in their operating schedule in order to rebut such a presumption. The special policy is set out in section 5 of the Council's Statement of Licensing Policy.

### **3. LICENSING OBJECTIVES ADDRESSED BY APPLICANT**

- 3.1 The Operating Schedule submitted by the applicant in part P of the application addresses the four licensing objectives. The applicant has proposed a number of steps in support of the licensing objectives. Paragraphs 8.41-8.45 and Section 10 of the government guidance refer to the operating schedule and licence conditions. Proposals will very often translate directly into conditions that will be attached to the premises licence. They should be realistic and within the control of the applicant/management responsible for running the premises.

The following could be considered as appropriate conditions:

The Prevention of Crime & Disorder  
Staff shall be trained to understand the social responsibilities associated with the sale of alcohol. Customers shall be prevented from leaving the premises with bottles or glass. There shall be no 241 offers or happy hour promotions.

Please see paragraph 4.1 below for additional conditions.

Public Safety  
Full risk assessments shall be carried out as appropriate.  
Staff shall be trained in first aid.

The prevention of public nuisance  
Staff shall ensure that customers leave the premises quietly and efficiently.  
The protection of children from harm  
All children shall be accompanied by an adult.  
Staff shall be trained to comply with the law in relation to the sale of alcohol.  
On occasions when the premises are open for the sale and consumption of alcohol, the DPS or relevant person will actively operate a 'Challenge 21' policy. This will include a voluntary agreement to only accept identity cards with a 'Pass' accreditation, passports or photo ID driving licences, or any future identification card as approved by central government, as bona-fide recognised forms of identification.

### **4. REPRESENTATIONS FROM RESPONSIBLE AUTHORITIES**

- 4.1 Discussions have taken place between the applicant and the police regarding their application and it has been agreed that a representation would not be made providing a number of conditions were attached to the licence. The following conditions should therefore be attached to the licence, having been agreed by both parties (Please see Appendix B attached). The conditions are:

The Prevention of Crime & Disorder

1. Save for condition 2 below alcohol shall not be sold or supplied on the premises otherwise



than as and ancillary to persons consuming food.

2. Alcohol may also be sold or supplied to persons attending bona fide prearranged events limited to 4 occasions a month. A book shall be kept to record details of those events and will be made available for inspection by a police officer or authorised person at any reasonable time.

3. Substantial food and non-alcoholic beverages including drinking water shall be available at all times the premises are open to the public

4. No draft beer will be sold or supplied

5. The hours for the sale or supply of alcohol shall be limited to 10:00 to 19:00 each day except for events under condition 2. above when alcohol may be sold or supplied until 22:00 hours.

6. Save for condition 2 alcohol shall only be served to persons seated at tables or at the bar

4.2 No representations have been received from, Cambridgeshire Fire & Rescue, the Environmental Health Managers, Planning, Child Protection and Trading Standards, the remaining Responsible Authorities.

## 5. REPRESENTATIONS FROM INTERESTED PARTIES

5.1 One representation has been received from an 'interested party' defined as: persons living in the vicinity; persons involved in a business in that vicinity and bodies representing persons living or involved in such a business. The ordinary meaning of 'vicinity' is 'near'. The representation is attached in its entirety at Appendix C. Not all matters raised within the representations may be relevant matters for consideration under the Licensing Act 2003.

## 6 POLICY CONSIDERATIONS

6.1 In carrying out its licensing functions, the Licensing Authority must have regard to its Statement of Licensing Policy and any statutory guidance issued under Section 182 of the Licensing Act 2003.

6.2 **The Council's Statement of Licensing Policy:** the following sections/paragraphs are applicable to this application:

- Objectives, section 2.4
- Fundamental principles, section 4
- Cumulative impact, section 5
- Licence Conditions, section 8

6.3 **The Statutory Guidance:** the following sections/paragraphs are applicable to this application:

Sections 2.1- 2.50 of the guidance cover the four licensing objectives.  
Sections 2.32 – 2.40 of the guidance cover public nuisance. Section 2.32 considers it important that that licensing authorities focus on impacts of the licensable activities at the premises on persons living and working in the vicinity that are disproportionate and unreasonable.

Section 8.5 – 8.11 covers interested parties.

Section 9 covers the determination of applications, with sections 9.3 – 9.13 giving guidance to cover situations where representations have been made.

Sections 9.4 –9.6 address the issues of relevance and vicinity. Section 9.12 recommends that in borderline cases the benefit of doubt should be given to the interested party making the representation. The subsequent hearing would provide an opportunity for the person to amplify and clarify it. If it then emerged that the representation should not be supported, the licensing authority could decide not to take any action.

Section 10.15 – 10.18 covers duplication and other statutory provisions.

Sections 13.24 -13.39 cover cumulative impact. Section 13.29 sets out the effects of adopting a cumulative impact policy. There is a rebuttable presumption that applications for new premises licences will normally be refused, following relevant representations, unless the applicant can demonstrate in their operating schedule that there will be no negative cumulative impact on one or more of the licensing objectives.

- 6.4 Members should only impose conditions, which are proportionate and are necessary to promote the licensing objectives (10.11, 10.13 &10.14). Conditions which are imprecise or difficult for a licence holder to observe should be avoided (10.4).

## **7. CONCLUSIONS**

- 7.1 The Licensing Authority has a duty under the Licensing Act 2003 by promoting the Licensing Objectives. Each objective has equal importance. In carrying out its licensing functions, the Licensing Authority must also have regard to its Statement of Licensing Policy, any Statutory Guidance under the Licensing Act 2003 and is bound by the Human Rights Act 1998. The Council must also fulfil its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in Cambridge.

## **8. OPTIONS**

- 8.1 Members should, having regard to the representation, take such steps as they consider are necessary for the promotion of the licensing objectives.
- 8.2 The steps are to grant the licence subject to conditions, modified as necessary, to exclude a licensable activity, or to reject the application. Conditions are modified if they are altered, omitted or any new condition added. (Licensing Act 2003 section 18(4) & (5)).

- 8.3 Members should consider Section 13.29 of the Act and Section 5 of Cambridge City Council's Statement of Licensing Policy relating to cumulative impact. Licences will normally be refused, following relevant representation, unless the applicant can demonstrate in the operating schedule (see section 3 above) that there will be no negative cumulative impact on one or more of the licensing objectives.

## **9 RECOMMENDATION**

- 9.1 That members' determine the application on its individual merits.

## **BACKGROUND PAPERS:**

The following are the background papers that were used in the preparation of this report:     Guidance issued under section 182 of the Licensing Act 2003  
                  The Council's Statement of Licensing Policy

To inspect these documents contact Christine Allison on ext. 7899.

The author and contact officer for queries on the report is Christine Allison, on extension 7899.

Report file:   M:EVERYONE\LICENCE\LICACT2003COMMITTEEMTG\LC10-0612\Stickybeaks Cafe  
Date originated:   22<sup>nd</sup> November 2010.  
Date of last revision:   22<sup>nd</sup> November 2010.

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Application for a premises licence to be granted  
under the Licensing Act 2003



PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We LUCY ROBINSON, CATHERINE BOLTON  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description

42 HOBSON STREET  
STICKYBEAKS CAFE

Post town	CAMBRIDGE	Post code	CB1 1NL
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Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 26 000

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  \* please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

1

CUSTOMER SERVICE  
CENTRE

12 OCT 2010

RECEIVED  
CAMBRIDGE CITY COUNCIL

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Other Title (for example, Rev)
<b>Surname</b>			<b>First names</b>	
I am 18 years old or over <input type="checkbox"/> Please tick yes				
<b>Current postal address if different from premises address</b>				
<b>Post Town</b>			<b>Postcode</b>	
<b>Daytime contact telephone number</b>				
<b>E-mail address (optional)</b>				

**SECOND INDIVIDUAL APPLICANT (if applicable)**

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Other Title (for example, Rev)
<b>Surname</b>			<b>First names</b>	
I am 18 years old or over <input type="checkbox"/> Please tick yes				

Current postal address if different from premises address		
Post Town		Postcode
Daytime contact telephone number		
E-mail address (optional)		

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	STICKY BEAKS CAFE LIMITED	
Address	PREVIOUS:	NEW:
	58 BAYFIELD DRIVE BURWELL CAMBRIDGE CB25 0TE	42 HOBSON STREET CAMBRIDGE CB1 1NL
Registered number (where applicable)	079298073	
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY	
Telephone number (if any)	07970 094258 / 07971 528063	
E-mail address (optional)	LUCY@STICKYBEAKS.CAFE.CO.UK	

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
01	12	2011

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)

WE PLAN TO OPEN A DAYTIME CAFE AT THIS PREMISES. OUR EMPHASIS IS ON GOOD QUALITY FOOD, HOME COOKED. WE WILL HAVE AN OPEN PLAN KITCHEN TO CREATE A SOCIAL ENVIRONMENT, WHICH WOULD ALSO BE SUITABLE FOR COOKERY DEMONSTRATIONS

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

In all cases complete boxes N, O and P



A

Plays Standard days and timings (please read guidance note 6)	Day	Start	Finish	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	Outdoors	Both
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mon				Please give further details here (please read guidance note 3)			
Tue							
Wed				State any seasonal variations for performing plays (please read guidance note 4)			
Thur							
Fri				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat							
Sun							

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)			
Day	Start	Finish	Indoors	Outdoors	Both	
Mon			<p><u>Please give further details here (please read guidance note 3)</u></p>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
Tue				<input type="checkbox"/>	<input type="checkbox"/>	
Wed				<p><u>State any seasonal variations for the exhibition of films (please read guidance note 4)</u></p>		
Thur				<p><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)</u></p>		
Fri						
Sat						
Sun				<input type="checkbox"/>	<input type="checkbox"/>	

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			<p><u>Please give further details (please read guidance note 3)</u></p> <p><u>State any seasonal variations for indoor sporting events (please read guidance note 4)</u></p> <p><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)</u></p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors	Both
Mon			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tue			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wed			<p><b>State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)</b></p>		
Thur					
Fri					
Sat					
Sun			<p><b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>		

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	Outdoors
Mon			<input type="checkbox"/>	<input type="checkbox"/>
Tue			<input type="checkbox"/>	<input type="checkbox"/>
Wed			<input type="checkbox"/>	<input type="checkbox"/>
Thur			<input type="checkbox"/>	<input type="checkbox"/>
Fri			<input type="checkbox"/>	<input type="checkbox"/>
Sat			<input type="checkbox"/>	<input type="checkbox"/>
Sun			<input type="checkbox"/>	<input type="checkbox"/>

Please give further details here (please read guidance note 3)		Both
<p><b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)</p>		<input type="checkbox"/>
<p><b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>		<input type="checkbox"/>

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	07.30	22.00	<p><u>Please give further details here (please read guidance note 3)</u>                      UN-AMPLIFIED, EASY LISTENING,                      QUIET, BACKGROUND MUSIC</p>		
Tue	07.30	22.00			
Wed	07.30	22.00		<p><u>State any seasonal variations for the playing of recorded music (please read guidance note 4)</u>                      _____</p>	
Thur	07.30	22.00	<p><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)</u></p>		
Fri	07.30	22.00			
Sat	07.30	22.00			
Sun	08.30	22.00			

N.B. SEE OPERATING SCHEDULE.  
 THE TIMES ABOVE ARE THE MAXIMUM  
 WE WOULD OPEN FOR. ON THE MAJORITY  
 OF DAYS WE WOULD CLOSE AT 19.00.  
 WE WANT TO BE ABLE TO OPEN LATER  
 APPROXIMATELY TWICE A MONTH FOR  
 SPECIAL EVENTS.

BACK TO FRONT  
 MUSIC COURT  
 SEE GUIDANCE  
 NOTE 3

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors	Both
Mon			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tue			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wed			<p><b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)</p>		
Thur					
Fri					
Sat					
Sun			<p><b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)		
			Indoors	Outdoors	Both
Mon				<input type="checkbox"/>	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Thur					
Fri					
Sat					
Sun			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		



Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	
Mon			Please give further details here (please read guidance note 3)	<input type="checkbox"/>	
				<input type="checkbox"/>	
Tue				<input type="checkbox"/>	
				<input type="checkbox"/>	
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	<input type="checkbox"/>	
				<input type="checkbox"/>	
Thur			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)	<input type="checkbox"/>	
				<input type="checkbox"/>	
Fri				<input type="checkbox"/>	
				<input type="checkbox"/>	
Sat				<input type="checkbox"/>	
				<input type="checkbox"/>	
Sun				<input type="checkbox"/>	
				<input type="checkbox"/>	

Provision of facilities for dancing Standard days and timings (please read guidance note 6)	Start	Finish	Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)		
			Indoors	Outdoors	Both
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Please give a description of the facilities for dancing you will be providing</b>					
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon			<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)		
Tue					
Wed					
Thur					
Fri					
<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)					
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
				Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Thur					
Fri					
Sat					
Sun			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)		

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors	Both
Mon			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tue					
Wed			<p><b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b></p>		
Thur			<p><b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)</b></p>		
Fri					
Sat					
Sun					

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the	
Day	Start	Finish		premises	Off the premises
Mon	10.00	22.00	<p><b>State any seasonal variations for the supply of alcohol (please read guidance note 4)</b></p> <p>SEE OPERATING SCHEDULE                      THESE ARE MAXIMUM TIMES, USUALLY WE CLOSE AT 19.00. WE WANT TO BE ABLE TO OPEN APPROXIMATELY TWICE A MONTH TILL 22.00 AND SERVE ALCOHOL</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
Wed	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
Thur	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
Fri	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
Sat	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
Sun	10.00	22.00		<input type="checkbox"/>	<input type="checkbox"/>
			<p><b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)</b></p>		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	LUCY ROBINSON
Address	[REDACTED]
Postcode	[REDACTED]
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

--

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	07.30	22.00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue	07.30	22.00	
Wed	07.30	22.00	
Thur	07.30	22.00	
Fri	07.30	22.00	
Sat	07.30	22.00	
Sun	07.30	22.00	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

WE WILL PROMOTE ALL 4 LICENSING OBJECTIVES THROUGH THE STEPS OUTLINED BELOW. WE WILL CONTINUE TO MONITOR THE EFFECTIVENESS OF THE STEPS AND WE WILL IMPLEMENT APPROPRIATE CHANGES TO IMPROVE WHERE NECESSARY

b) The prevention of crime and disorder

- ENSURE ALL STAFF ARE TRAINED TO UNDERSTAND THE SOCIAL RESPONSIBILITIES ASSOCIATED WITH SALE OF ALCOHOL.  
- PREVENT CUSTOMERS LEAVING PREMISES WITH BOTTLES OR GLASS.  
- NOT ALLOWING ENTRY TO ANYONE WHO IS DRUNK OR DISORDERLY.  
- NOT ENCOURAGING DRINKING - 'BINGE' WITH '24/7' OFFERS OR HAPPY HOUR PROMOTIONS

c) Public safety

- CARRY OUT FULL RISK ASSESSMENTS ON PREMISES OPERATION AND INDIVIDUAL RISK ASSESSMENT FOR KITCHEN & CAFE.  
- PROVIDE EMERGENCY ACCESS & EXITS & PRACTICE EMERGENCY PROCEDURE  
- TRAIN STAFF IN FIRST AID & SUPPLY ALL FIRST AID EQUIPMENT  
- CARRY OUT REGULAR GAS & ELECTRICITY SAFETY CHECKS.  
- SUPPLY ADEQUATE LIGHTING IN APPROPRIATE AREAS  
- LIMITED OCCUPANCY

d) The prevention of public nuisance

- KEEP VOLUME OF MUSIC TO A SENSIBLE BACKGROUND LEVEL.  
- ENSURE CUSTOMERS LEAVE PREMISES QUIETLY AND EFFICIENTLY.  
- CLOSE PROMPTLY AT THE AGREED TIME.  
- CONTROL OTHER SOURCES OF NOISE FROM MACHINERY  
- ZERO TOLERANCE POLICY TOWARDS PERSONS WHO ARE ROWDY ON OR WHILST LEAVING THE PREMISES.

e) The protection of children from harm

- MAKE SURE CHILDREN ARE ACCOMPANIED BY AN ADULT.  
- NOT ALLOWING ANYONE UNDER THE AGE OF 18 TO BUY ALCOHOL - I.D. CHECKS AT ALL TIMES.  
- TRAIN STAFF TO COMPLY WITH THE LAW IN RELATION TO THE SALE OF ALCOHOL.  
- PROVIDE SUITABLE SEATING FOR BABIES & CHILDREN

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures (please read guidance note 10)**

**Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). If signing on behalf of the applicant please state in what capacity.**

Signature	<i>A. Robinson</i>
Date	11.10.2010
Capacity	AS APPLICANT & DIRECTOR OF STICKYBEAKS

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)**

6 RUSTAT AVENUE

Post town	CAMBRIDGE	Post code	CB13PF
Telephone number (if any)	01971 528 063	If you would prefer us to correspond with you by e-mail your e-mail address (optional)	



## Operating Schedule

**Premises:** 42 Hobson Street, CB1 1NL.

**No. of covers:** up to 30 people

**Opening Times:** Monday to Saturday: 7.30- 22.00, Sunday: 8.30- 22.00

These are the maximum hours we could be open for on any week of the year, but normally we plan to close the café at 19.00. However we would like to have the option of opening on occasional evenings for special events. These could include a private dinner party, cookery demonstration or a guest chef talk. These events are expected to take place approximately twice a month.

### **Licensable activities to be conducted on the premises:**

- Recorded Music- During the hours that we are open. Only to be background music and easy listening.
- Supply of alcohol to be consumed on the premises only and normally to be served with food- During the hours that we are open.

### **Style of the business:**

We hope to open up a small café with a restaurant feel to it, mainly open during the day. We will be serving good quality food throughout the day and would like to be able to serve wine with meals.

Our emphasis is on food and we will have an open plan kitchen, so that we can incorporate cookery demonstrations into the business.

Our business is aimed at city workers, shoppers wanting a relaxed lunch and generally people who appreciate good quality, home cooked food.

All customers in the café will be seated, unless they are buying food or non-alcoholic drinks for take- away.

### **Designated Premises Supervisor:**

Lucy Robinson

6 Rustat Avenue

Cambridge

CB1 3PF

### **How we propose to promote the licensing objectives:**

The steps outlined below show how we intend to promote the 4 licensing objectives. After implementing all of these, we will continue to monitor their effectiveness and we will make appropriate changes to improve where necessary.

The prevention of crime and disorder:

- Ensure all staff are trained to understand the social responsibilities associated with the sale of alcohol.
- Prevent customers from leaving the licensed premises with bottles or glass, drinking vessels.
- Not allow entry to anyone who is drunk or disorderly.
- Not encouraging binge drinking with 'happy hour' promotions or 2 for 1 offers.

#### Public Safety:

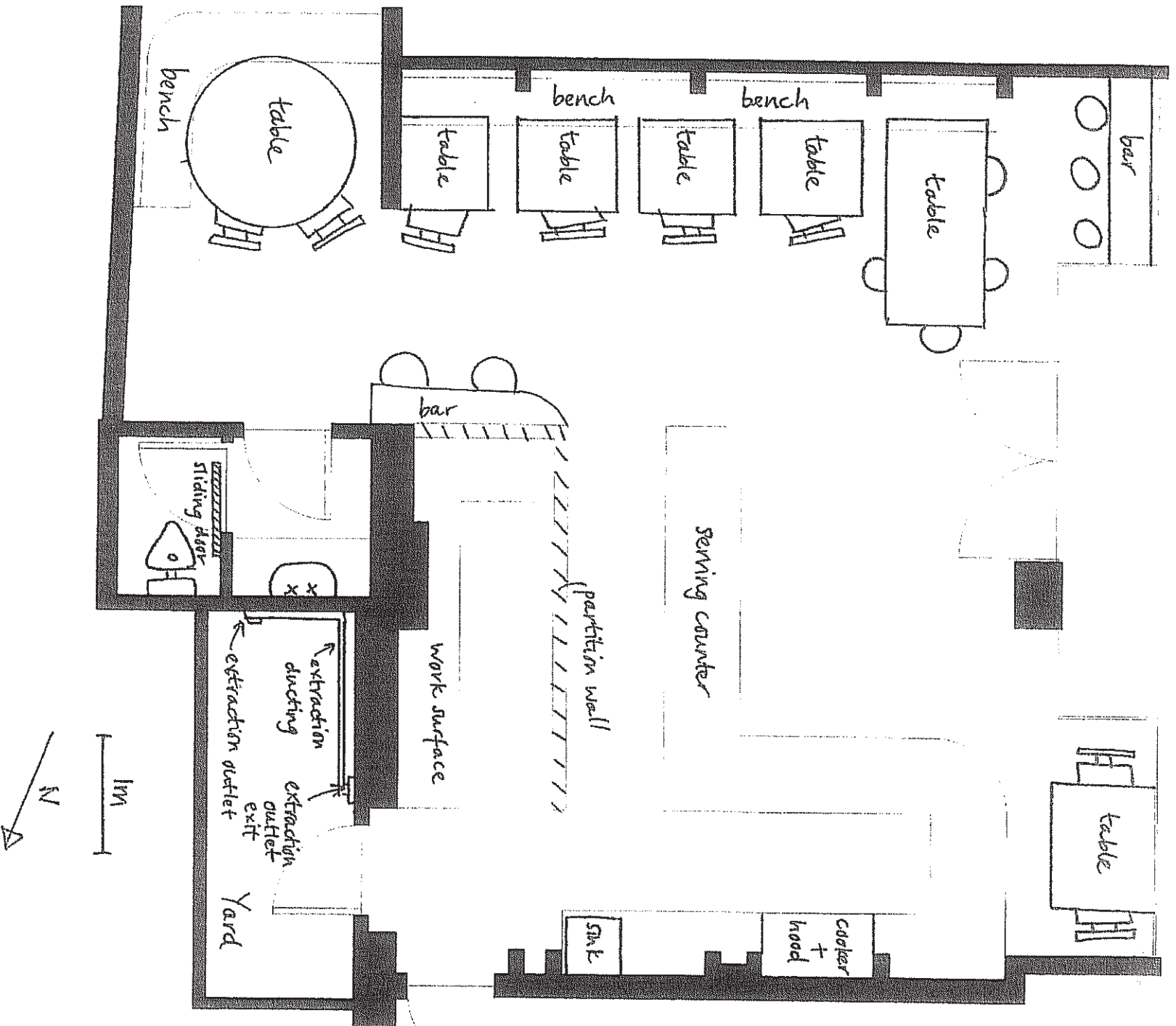
- Carry out full risk assessments on premises operation and individual risk assessments for the kitchen and café.
- Provide emergency access and exit points.
- Train staff to deal with an emergency, including first aid and supply first aid equipment.
- Regularly practise the procedure for dealing with an emergency.
- Carry out regular gas and electricity safety checks.
- Supply adequate lighting in all areas of the café.
- Limit the number of customers to the maximum occupancy level.

#### The prevention of public nuisance:

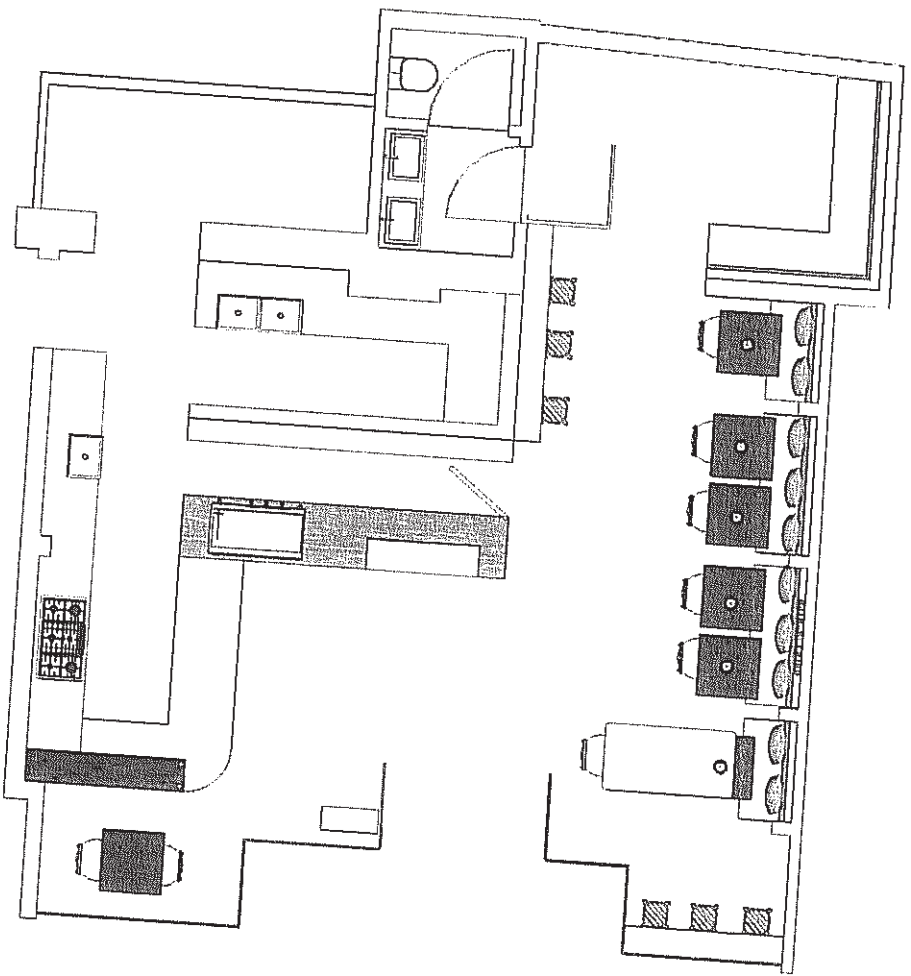
- Keep volume of music to a sensible level. This will be purely as background music.
- Ensure customers leave the premises quietly and efficiently and don't stand around outside the premises in the evenings.
- Close the café promptly at the agreed time.
- Zero tolerance policy towards persons who are rowdy whilst on or leaving the premises.

#### The protection of children from harm:

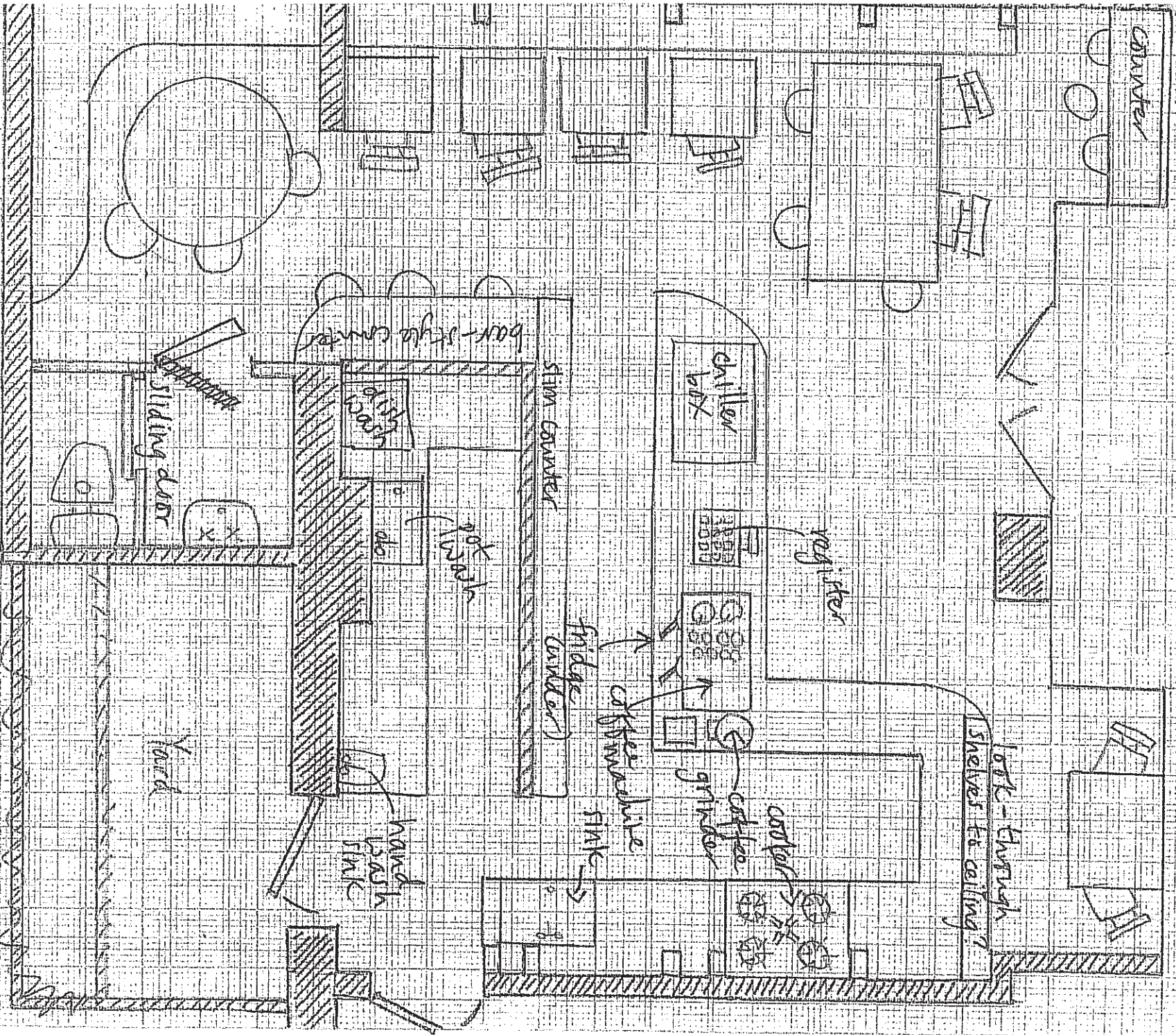
- Make sure children are accompanied by an adult to supervise them at all times in the café.
- Not allow anyone under the age of 18 to buy alcohol and to perform I.D checks when necessary.
- Train staff to ensure compliance with the law regarding the sale of alcohol.
- Provide suitable seating for children and babies.



SCALE 1:50



E1:5



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licensing - Re: Proposed conditions Sticky Beaks cafe ~[NOT PROTECTIVELY MARKED]~

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**From:** Lucy and Catherine <stickybeakscfe@gmail.com>  
**To:** <Peter.Sinclair@cambs.pnn.police.uk>  
**Date:** 12/11/2010 12:34  
**Subject:** Re: Proposed conditions Stick Beaks cafe ~[NOT PROTECTIVELY MARKED]~  
**CC:** <christine.allison@cambridge.gov.uk>, <licensing@cambridge.gov.uk>

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Dear Peter

We are both in agreement with the conditions proposed for Stickybeaks, listed below, in connection to the sale and supply of Alcohol in our cafe. We would be very happy if a premises licence was granted for our business with these conditions.

Kind Regards

Lucy & Catherine

On 12 November 2010 11:26, <Peter.Sinclair@cambs.pnn.police.uk> wrote:

Hi Catherine/ Lucy

As discussed on the phone please find below proposed conditions for Sticky Beaks .

If you agree to them can you please reply to that effect via email , and at the same time copy for the attention of Christine Allison, the licensing officer. christine.allison@cambridge.gov.uk & licensing@cambridge.gov.uk

This will negate any need for the police to submit a representation in relation to the application.

Kind regards, Peter

01223 823397  
07738348577

Conditions proposed for Sticky Beaks

1. Save for condition 2 below alcohol shall not be sold or supplied on the premises otherwise than as and ancillary to persons consuming food.
2. Alcohol may also be sold or supplied to persons attending bona fide prearranged events limited to 4 occasions a month. A book shall be kept to record details of those events and will be made available for inspection by a police officer or authorised person at any reasonable time.
3. Substantial food and non-alcoholic beverages including drinking water shall be available at all times the premises are open to the public
4. No draft beer will be sold or supplied
5. The hours for the sale or supply of alcohol shall be limited to 10:00 to 19:00 each day except for events under condition 2. above when alcohol may be sold or supplied until 22:00 hours.
6. Save for condition 2 alcohol shall only be served to persons seated at tables or at the bar

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